

A Walk-Thru of the MAS Inventory Offline Management System

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Important Note: Before you read this document, you must first read the database.pdf and the AdminWizardCatalogTutorial.pdf document. It is also recommended that you read the manual.pdf first as well.

The MAS Admin Wizard provides a very powerful, easy to use web based administration for creating your products, categories, upsells, uploading images, and much more. However, those that have a large amount of products might wish to do this off-line and simply upload when they are complete.

MAS Heavy Metal allows you to do this! When you log in to your MAS Admin Wizard Toolkit > HM Business Manager > Database Manager, you will see a “Database Controls” menu. From here you can select a database table and an action. The available actions are:

- **REPLACE:** Replacing a database table will first drop the database table, then insert all records.
- **ADD/UPDATE:** Add/Update will update all records contained in your CSV to the database table. It will not drop the existing data. If the record you are trying to update does not already exist, it will create it. You will be asked to upload a CSV (comma separated value) file on the next screen.
- **DOWNLOAD:** Download will create a CSV file on your local computer of the contents of the database table specified. You can use this file to upload as well (i.e. the download and upload format is the same)

After selecting an action of REPLACE or ADD/UPDATE and the table you wish to update, you will be prompted to select your CSV file. A CSV file is a “Comma Separated Value” file and almost any spreadsheet or database program can create CSV files. If you select the DOWNLOAD action, after submitting the form you will be asked to save a .csv file to your local computer. You can use this as a starting point.

Creating Your CSV:

The first line of the CSV must contain the column headers (i.e. SKU,brand,model,store_quantity,store_price,etc). The available column headers are listed on the Database Controls page, or you may view the database definition documentation. Your fields must exactly match the MAS database fields (case sensitive). An example CSV file for an INVENTORY upload might look something like this:

(using minimal fields in this example)

```
SKU,brand,model,store_quantity,store_price,description
WID001,Acme,Widget,1000,9.95,This is a widget
WID002,Acme,Super Widget,700,12.95,This is a super widget
WID003,Acme,Quality Widget,3000,15.95,This is a quality widget
```

And a sample CATEGORIES upload:

```
id,parent_id,name
100,0,Music
1001,100,Jazz
1002,100,Pop
200,0,Books
2001,200,Fiction
2002,200,Biographies
```

A sample ORGANIZATION upload:

```
category,SKU
1001,WID001
2001,WID002
9999,WID002
20002,WID003
```

A sample UPSELL upload:

```
SKU1,SKU2
WID002,WID999
WID002,WID888
WID002,WID244
```

It is important that you have first read the manual, database, and AdminWizardCatalogTutorial.pdf documents to better understand the available fields and how to use them with your ecommerce solution.

Remember, you ONLY need to specify the fields you are using in your CSV file. For example, if you are not using haggle, auction, or any misc fields, simply do not include them in your CSV file.